



NORFOLK AIRPORT AUTHORITY

PART II

TRANSMITTAL PAGE

March 28, 2019

[Transmittal Page]

Please use this as a form for the transmittal page on Respondent's letterhead

Mr. Jarred Roenker
Director of Finance
Norfolk Airport Authority
Norfolk International Airport
2200 Norview Avenue
Norfolk, VA 23518-5897

Email: jroenker@norfolkairport.com

Re: RFP for Independent Auditing Services

Dear Mr. Roenker,

In compliance with the Request for Proposals for Independent Auditing Services dated March 28, 2019 which is incorporated by this reference, the undersigned offers and agrees to furnish independent auditing services to the Norfolk Airport Authority in accordance with the attached signed Proposal, or as mutually agreed by subsequent negotiations.

INCLUDE BRIEF SUMMARY OF PROPOSAL:

The undersigned individual is fully authorized to make representations for the firm.

Name of Respondent Firm: _____

Signature: _____

Name and Title of Individual Signing: _____

Date Signed: _____

Email: _____

Address: _____

Telephone: _____