

**PROJECT:** Consolidated Rental Car Facility  
**LOCATION:** Norfolk International Airport  
**DATE:** October 3, 2024  
**PROJ #:** RFQ-FY25-100-3

The Norfolk Airport Authority (NAA) is seeking Qualifications and Proposals from a qualified General Contractor or Team (Offeror) interested in providing Construction Manager at Risk (CMR) to execute the construction of the Consolidated Rental Car Facility (ConRAC) at Norfolk International Airport (ORF) in Norfolk, VA. The selected Offeror will be tasked with providing preconstruction services in collaboration with the Owner and Design Team as well as Construction Services.

The RFQ/P documents including subsequent Addenda will be posted at the following locations:

- ORF website: <https://www.norfolkairport.com/purchasing>
- The Norfolk Builders & Contractors Exchange: <https://bceva.com/>.
- eVA: <https://eva.virginia.gov/>
- By Contacting the Procurement Manager directly: [Ruben.Rivas@Greshamsmith.com](mailto:Ruben.Rivas@Greshamsmith.com)

NAA's procurement policy for CMR solicitation is a two step process which will require Offerors to respond to a Request for Qualifications (RFQ) resulting in a shortlist followed by a Request for Proposal (RFP).

A pre-proposal conference and site tour is scheduled for the time, date and location noted in the Procurement Schedule provided in the RFQ documents. Attendance is highly encouraged, but not mandatory. The purpose of the conference is to discuss the RFQ requirements and to familiarize each Offeror with the site and the Project as currently progressed.

The Project consists of constructing a new consolidated rental car facility (ConRAC) and all associated necessary ancillary work. The ConRAC is generally described as a 270,000 square foot parking structure consisting of three levels and a fourth level hard cap. Additionally, a Quick Turnaround facility used by the rental car companies to clean and fuel vehicles will be constructed adjacent to the parking structure. Refer to Exhibit H of the RFQ documents for concept drawings available at the time of posting this RFQ. Scope is subject to change however, Offerors should anticipate the final project scope to be similar to what is documented in the noted exhibit.